



NORWICH
INSTITUTE OF
MANAGEMENT STUDIES



SOFT SKILL CERTIFICATION TIME MANAGEMENT



DURATION : 60 hours



ELIGIBILITY:
Diploma/ Graduation or above

The right & deemed fit students will be provided with 100% placement assistance



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COURSE INFORMATION

This online short course introduces time management tools and practises that will allow you to better manage your time and feel more in control. The training teaches you how to identify areas of your job where time could be better spent and how to take the required steps to resolve any issues that arise.

In this course, you will learn critical time management skills to help you manage your time more efficiently, such as how to plan activities and complete tasks more effectively.

ABOUT US

N.I.M.S is a division of Norwich Group based in South India for more than a decade. Norwich Institute of Management Studies helps in training, online courses and online exams. All the Certificates are affiliated from International Council of Distant Education (ICDE). All the online courses and exams will be well monitored by the institution and, the provided certificates are ISO certified and can also be used for International Travel and study based programs.

COURSE FEE :

Total Fees For Indian Residents : Rs. 7800*

Total Fees For Foreign Residents : US \$ 95*

(*Terms and conditions apply: Rate is subject to change according to GST/tax and conversion rates)